

Engineering Field Activity, Atlantic Division

Naval Facilities Engineering Command



Readiness/Training Department
Acquisition Readiness
November 03



CDR Patti Killinger

Global...Ready...Client Focused



Contracting Training



- ❖ EFA Officer ITP incorporates Contracting training requirements.
- ❖ 17 of 53 training items relate to Contracting.
- ❖ 6 of 17 training items relate to Contingency Contracting Force (CCF).



Contracting Training



OFFICER TRAINING SURVEY		Y/N
Warrantability Level I (See ITP Guide)		
Warrantability Level II		
Warrantability Level III		
Training Requirement		Y/N
<i>Gov Purchase Card</i>	On-line	
<i>24-Credit Hrs Business Courses</i>		
<i>Beginning Contracting CON100</i>	Classroom	
<i>Basics of Contracting CON 101</i>	On-line	
Fundamentals of Contract Pricing CON 104A	On-line	
Fundamentals of Contract Pricing CON 104B	Classroom	
Intermediate Contracting CON 202	Classroom	
Intermediate Contract Pricing CON 204	Classroom	
Government Contract Law CON 210		
<i>Contingency Contracting CON234</i>	Classroom	
<i>SAP DAU CON 237</i>	On-line	
Executive Contracting CON 301		
Mgmt for Contracting Sup CON 333		
Fund of System Acquisition Mgmt ACQ 101		

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Contracting Training



- ✚ Combination of on-line distance learning and classroom training.
- ✚ On-line training on own time, earn non-pay retirement points.
- ✚ Classroom training reserved for EFA LANT & PAC.
 - CON 100 (1 week)
 - CON 234 (2 week)



Contingency Contracting Force (CCF)



- ✚ Members of the armed forces whose mission is to deploy for contingency operations to provide necessary contracting support.
- ✚ 20 EFA LANT officers identified for CCF.
- ✚ 20 EFA PAC + 10 URT Far East officers identified for CCF.
- ✚ Readiness tracked by NAVFAC, ASN (DACM), USD (AT&L).
- ✚ CCF list updated annually on 30 Sep.



Contingency Contracting Force (CCF) EFA LANT

GRADE	LNAME	FNAME	MI	24BUS	PCHCD *	CON100	CON101	CON104	CON234	CON237
LCDR	ADAMS	JOHN	R	X	X				X	X
LT	BERZINS	TIMOTHY	C	X	X	X	X	X		X
CDR(S)	BUZIAK	CHRISTINE	Y	X			X	X	X	X
CDR	BYMAN	MICHELLE	K	X			X	X		X
LCDR	CALDERON	RAFAEL		X			X	X	X	X
CAPT	CLEBAK JR	KARL	T			X	X	X	X	
CAPT(S)	DARIANO	DOUGLAS	L				X		X	X
LCDR	DUTTLINGER	DAVID	H			X			X	X
LCDR	FOX	GORDON	B	X		X	X	X	X	X
LCDR	GIACOMAN	YOLANDA	G			X	X	X		X
LCDR	HAUPT	MATTHEW	J	X	X	X	X	X		
CDR	KILLINGER	PATRICIA	C	X	X	X	X	X		X
CDR	MANNING	STUART	N				X	X	X	X
CDR(S)	MCCARTHY	JOHN	A		X			X	X	X
CDR	MUSTIN	TRACY	P			X			X	X
CAPT	NEWDOME	THOMAS	P			X			X	
LT	RUTHERFORD	TODD	M				X	X	X	
CDR	SMITH	KENNETH	L	X		X	X	X		X
LT	SMITH	VICTOR	C	X			X	X		X
LT	WOODWORTH	RENEE	L			X	X	X		
* PCHCD = DON-sponsored Purchase Card Training										



CCF Training Requirements



● Level I Training

- CON 100 (Shaping Smart Business Arrangements), classroom, 1 wk
- CON 101 (Fundamentals of Contracting), on-line, >140 hr
- CON 104 (Basic Cost & Price)
 - CON 104A (on-line, 90 hr); CON 104B (classroom, 1 wk)
 - Confirming requirement – last priority for now
- CON 234 (Contingency Contracting) classroom, 2 wk
- CON 237 (Simplified Acquisition Procedures) on-line, 16 hr
- Or Their Equivalents

● Government Purchase Card Training, on-line, 8 hr

● 24 semester hours of business related courses



CCF Training Requirements



- ✚ CON 100 (Shaping Smart Business Arrangements), classroom, 1 wk
 - Waived for officers certified Contracting Level 1, 2, or 3 prior to 30 Sep 2002.
 - Joint offering reserved for EFA LANT & PAC members in Sep 2003.



CCF Training Requirements



- ❖ CON 101 (Fundamentals of Contracting), on-line, 140 hr
 - ❑ You do not need CON 101 if you completed course predecessor, MDAC Basic (Management of Defense Acquisition Contracts, Basic) from the Army Logistics Management College
 - ❑ Will be replaced by 4 on-line courses in FY05, all adding up to 143 hr.



CCF Training Requirements



- ✿ CON 104 (Basic Cost & Price)
 - ❏ CON 104A (on-line, 90 hr)
 - ❏ CON 104B (classroom, 1 week)
 - Confirming requirement – hold as last priority for now
 - Not listed as a requirement by USD (AT&L)



CCF Training Requirements



- ❖ CON 234 (Contingency Contracting) classroom, 2 weeks
 - ❖ Joint offering reserved for EFA LANT & PAC members in FY02 & FY03.



CCF Training Requirements



- ❖ CON 237 (Simplified Acquisition Procedures) on-line, 16 hr
 - ❑ This course alone makes you eligible for a warrant up to Simplified Acquisition Threshold (SAT).
 - ❑ SAT = \$100K peacetime
 - ❑ SAT = \$200K contingency, HA, etc



CCF Training Requirements

✿ Level I Training Courses (Or Their Equivalents)

- ✦ Pull out your training certificates
- ✦ Equivalencies or Predecessors?
 - Equivalencies, <http://www.dau.mil/catalog/>, Appendix D
 - Predecessors, <http://www.dau.mil/catalog/>, Chapter 4 (listing at the end of chapter)



CCF Training Requirements

• Government Purchase Card Training, on-line, 8 hr

■ <http://clc.dau.mil/>

- Login first time, establish username & password
- Click on "Learning Center"
- Scroll through Self-Paced Modules
- Click on "DOD Government Purchase Card Tutorial"



CCF Training Requirements

- ✿ 24 semester hours of business related courses
 - accounting, business finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, and organization and management
 - What Counts?
 - <http://dacm.secnav.navy.mil/educate1724.cfm>
 - DAU Courses Count!
 - <http://www.dau.mil/catalog/>, Appendix F



Contracting Certification



- ❖ Active Duty – DAWIA began in 1991, so if you were on active duty during the 1990s to present, you likely have some current training under your belt. You may even be certified. Check your OSR.
- ❖ Civil Service – civilian personnel record



Your OSR



- <https://www.bol.navy.mil>
 - Login
 - Click on "ODC, OSR, PSR, ESR"
 - Click on "Officer Summary Record (OSR)"
 - Under "Special Qualifications" look for "AC1, AC2, or AC3" for Acquisition Contracting Level 1, 2, or 3.
 - Limited view on-line.
- Or call NRPC



Your Acquisition Training Transcript

✚ Transcripts

▣ DAU

- www.dau.mil, Student Affairs tab, "Request a Transcript", SSN & DOB

▣ NFACT

- www.nfact.navy.mil, Administrative Info tab, "Training History & Transcripts", SSN

✚ Bottomline - Hold your certificates in safekeeping.



Questions?



- ✚ CDR Tracy Mustin - Readiness/Training Officer
- ✚ CDR Patti Killinger – Acquisition/Readiness Officer
- ✚ LCDR Gordon Fox – Asst Readiness/Training Officer